

This is how to notify temporary postings

Four questions for employers outside the Netherlands

An illustration featuring a dark purple map of the Netherlands. On the map, there are several stylized figures: a person in a white lab coat and blue boots, a person in an orange and white striped shirt and black boots, and a person in a green shirt and black boots carrying a basket of produce. Above the map, a pink bus is shown with a driver and a sign that says 'Nederland' with a European Union flag. The background is a light purple gradient.

As an employer or multinational from another EEA country than the Netherlands or from Switzerland, are you posting temporary workers or agency workers to the Netherlands? Or are you going with your workers to the Netherlands for a temporary posting? Then you have a duty to notify your arrival and that of your workers, or your posted workers, in advance. This duty to notify is part of the WagwEU (the Terms of Employment Posted Workers in the European Union Act). It has already applied for a while in several European countries, but now it is also obligatory in the Netherlands to notify temporary postings online. The only way to do so is through the [online notification portal](#), either in Dutch or English.

More information

- Website www.postedworkers.nl
- [Checklist](#) for notification of temporary postings
- [Step-by-step](#) plan for notification of temporary postings (infographic)

1. What exactly is the WagwEU?

The WagwEU stands for the Terms of Employment Posted Workers in the European Union Act. This Act, which came into effect on 18 June 2016, entitles workers to the main terms of employment in the Netherlands. They include the minimum wage, sufficient rest hours, safe working conditions, equal treatment of men and women, and a minimum number of days off.

2. What questions do we ask when you notify temporary postings?

We ask you to notify the posting and the workers concerned (your own or otherwise) before your arrival in the Netherlands. You will be asked about the nature of the work, the duration of the posting and the work address. You will also be asked to give the identity of all parties concerned. In order to make it easier for you, we have drawn up a [checklist](#) of the details you will need when you notify. Then you will be well prepared.

3. What is the notification procedure?

When you notify temporary postings, the service recipient in the Netherlands (your client) will be asked to check the notification. If the notification is correct, you will receive confirmation of this and the notification is complete. If any details are incorrect, you will be informed of this and you can correct your notification. Once the notification has been corrected, you are done and the notification is complete.

4. What happens if you do not notify temporary postings or notify them incorrectly?

If you fail to comply with the duty to notify temporary postings, you and the service recipient in the Netherlands risk being fined. As an employer, you are also obliged to have various documents on hand at the workplace that apply to the worker, such as a contract of employment, a specified payslip and proof of social security contributions. For a complete list of these documents, please [click here](#). You must also designate someone in the Netherlands as a contact person for the Inspectorate SZW.

Step-by-step plan for Notification Portal for employers abroad



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Step 2: Logging in

Log in to the Notification Portal, using eRecognition or with your e-mail address and password. You will find the Notification Portal at the bottom of the webpage on www.postedworkers.nl.

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Step 3: Entering and sending the details

Enter the required details and send your notification. The service recipient in the Netherlands receives an e-mail requesting them to check whether the service has been notified correctly. The service recipient in the Netherlands can either approve or reject the notification



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Step 4: Notification rejected by the service recipient in the Netherlands

If the notification needs to be amended, because you have entered the wrong start and end date of your work, for example, then the service recipient in the Netherlands will reject the notification and you will receive an e-mail. You must then amend the notification and resubmit it.



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Step 5: Notification approved by the service recipient in the Netherlands

If the notification is correct, then it will be approved by the service recipient in the Netherlands. Your notification is then complete and you do not need to do anything else with it, unless there are any changes.

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Step 6: Interim changes

If there is a change to your service in the meantime, for example if a new worker is posted or if you will be working in the Netherlands for longer than planned? Then you must enter this change in your notification through the Notification Portal, and the service recipient in the Netherlands must approve the notification again.



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More Information

You can find more information about posting workers to the Netherlands or accepting a posting in the Netherlands on www.postedworkers.nl.

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Step 1: Preparing for your notification

Go to www.postedworkers.nl and ensure that you have the following information at hand: your own details, the details of your company and your contact person in the Netherlands, the business details of the service recipient, the scheduled start and end date of the service, the address of the workplace and the details of your workers.

Checklist for employers abroad



This data is needed complete a notification in the online notification portal



Identity of the person submitting the notification:

- ✓ Name
- ✓ Gender
- ✓ Date of birth
- ✓ Nationality
- ✓ Personal identification number
- ✓ Dutch citizen service number (BSN) (if applicable)
- ✓ Phone number
- ✓ Email address

Company information:

- ✓ Company name
- ✓ Country of residence
- ✓ Registration number Chamber of Commerce (company/commercial registry)
- ✓ VAT identification number
- ✓ Business address

Your contact person in the Netherlands, as mentioned in Article 7 of the WagwEU:

- ✓ Name
- ✓ Gender
- ✓ Date of birth
- ✓ Nationality
- ✓ Personal identification number
- ✓ Dutch citizen service number (BSN) (if applicable)
- ✓ Phone number
- ✓ Email address
- ✓ Address in the Netherlands at which the contact person can be reached



Identity of the service recipient (the client):

- ✓ Company name service recipient
- ✓ Country of residence
- ✓ Registration number Chamber of Commerce (in Dutch: KvK number)
- ✓ Branche number (if applicable)
- ✓ VAT identification number (in Dutch: btw number)
- ✓ Address service recipient
- ✓ Name contact person service recipient
- ✓ Email address contact person service recipient
- ✓ Phone number contact person service recipient

Project information:

- ✓ Sector in which you will be working in the Netherlands, including subsector and SBI code. You can find the SBI codes on: [Click here](#)
- ✓ Address/place where the work will be performed
- ✓ Scheduled start and end date of the posting
- ✓ Who is responsible for the payment of the wages

Identity of employee(s) who are coming to work temporarily in the Netherlands:

- ✓ Name
- ✓ Gender
- ✓ Date of birth
- ✓ Nationality
- ✓ Personal identification number
- ✓ Dutch citizen service number (BSN) (if applicable)
- ✓ Email address
- ✓ Is the employee a third-country national? If so, end date of work permit issued by the sending EEA-country/Switzerland
- ✓ Start and end date activities employee
- ✓ A1-certificate? If so, number and country of issue A1-certificate.